

## Steps in Assessment & Certification

**Step 1:** Prospective candidates will apply for capacity assessment in prescribed application form to ATMA/BTT/GRAM SABHA.

**Step 2:** ATMA will screen applications to determine its viability for capacity assessment by the assessing agency based on evidences submitted by the candidates. Applicants who do not meet the minimum requirements for RPL will be communicated in writing within 15 days from the receipt of their application.

**Step 3:** On the date scheduled by ATMA or Assessing Agency, the skills possessed by the candidate will be assessed by the designated agency. The candidates will be required to demonstrate compulsory proficiency or subject specific skill or undergo oral skill test and also demonstrate the relevant skills to decide competencies as per the National Occupational Standards (NOS) and Qualification Packs(QPs) set for self-employment/ wage-employment for various job roles by the Agriculture Sector Skill Council(ASCI).

**Step 4:** The Assessor will make a judgment based on evidences and actual skill test based on set skill standards for a job and recommend level of competency for issue of certificate by designated certifying agency (SAMETI, SAU, KVK etc) if he/she meets the set standard criteria or a part thereof to perform the desired skill.

**Step 5:** Post assessment facilitation may be provided to candidates by advising them on possible areas for development, learning gaps, training and development paths. Candidates should be advised to bridge the gap between existing required knowledge and skill possessed by them.

**Step 6:** The Certifying/ Assessing body will be an independent agency which would test the skill following one or more evidences given in **Annexure-II** through “RPL of skill” procedure so as to declare the farmer “**Competent**” or **Cleared 2 core NOS** for getting the certificate. The farmer, if not found competent would be notified for his reassessment next time and rated “**Yet Not Competent**” or **Not Cleared 2 core NOS** by designated agency/ SAMETI. Successful farmer found “**Competent**” or **Cleared 2 core NOS** only will be awarded competency based certificates issued by the identified Certifying Agency, preferably by SSC.

**Step 7:** The SAMETI will organize the Certification process through the Vocational Training Institutions/ Krishi Vigyan Kendras/ Nehru Yuva Kendras etc and carry out the formalities of advance planning on the onset of first month of every year for better participation in coordination with the certifying agency.

#### Cost of Certification under “Farmer’s Capacity Assessment & Certification”

( in Rupees)			
Minimum farmers per testing session/ per year	No. of farmers per session/ from	Cost of certification/ Training (in Rupees)	Total Cost of certification for a size of 30 farmers @ Rs.200/- per farmer/testing session
30 farmers from 3 blocks/year @ 10 farmers from each block.	3	200	30 X 200 = 6,000

#### Detailed break-up of Cost Norms of Rs.200/- per farmer towards Certification

(Rs. per Farmer)		
S. No.	Items	Expenditure
1	Payment to skill assessing/ testing body	100
2	Cost of stationery for application form/ printing/skill testing	25
3	Cost of Certificate	15
4	Hiring/arranging/ equipment/ tools required for assessment/ demonstration	20
5	Transportation of Trainees/ farmers to desired place	15
6	Miscellaneous expenditure including tea/snacks etc	25
<b>Total</b>		<b>200</b>

Progress, yet to be reported by the Implementing Agencies.